

Capita's 11th National Emergency Planning Conference

# Flood Management

Wednesday 24th March 2010 – Central London

Chair: Marc Beveridge, Chair, Emergency Planning Society

Speakers Include:

**Simon Hewitt**  
Manager of the Flood and  
Water Management Bill  
Defra

**Dave Fleming**  
Flood and Coastal Risk  
Management Incident Manager  
Environment Agency

**Peter Quarmby**  
Regional Flood and Coastal Risk  
Management Manager  
Environment Agency

**Paul Mustow**  
Head of Centre  
Flood Forecasting Centre

**Rosanna Briggs**  
Deputy County Emergency  
Planning Officer  
Essex County Council

**Mike Long**  
Borough Contingencies  
Manager  
London Borough of Richmond  
Upon Thames



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**CAPITA**  
CONFERENCES





## A Capita Conference

### Flood Management

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*"If we are to meet the future challenge of flooding we must continue to develop the culture of partnership and cooperation which was evident during recent events. The Government remains determined to make this country better able to anticipate and deal with flooding [...]."*

Hilary Benn, Secretary of State for Environment, Food and Rural Affairs  
Pitt Progress Report, December 2009

The recent devastating flooding that affected Cumbria in November 2009 brings into sharp focus the need to continually **plan, prepare and minimise risks** associated with flood emergencies and build on the progress made by implementing the recommendations of the Pitt Review.

Capita's National Flood Management Conference offers guidance to emergency planners and flood risk managers who must strengthen their response and embed resilience during emergencies. Looking ahead to the forthcoming **Flood and Water Management Bill**, this conference addresses the key issues, including:

- Preparing for the **new duties** coming out of the legislation and the **Flood Risk Regulations**
- Taking forward the lessons learnt from the **Cumbria floods**
- Improving **flood forecasting techniques**
- Managing the risks associated with **surface water flooding**
- Latest guidance on **reservoir flood planning**
- Strengthening **communication strategies** and underpinning **media relationships**

Attend this timely event to hear the latest **legislative developments** for flood management, benchmark your progress and learn from **recent experiences and best practice**. Take this opportunity to discuss and understand your duties and ensure that you are fully prepared for a future flood emergency.

#### Sponsorship and Exhibitor Opportunities

We offer a range of flexible packages which offer your organisation a platform to network and communicate with key organisations in the public sector.

For further information please contact Alice Stuart on 020 7960 7721 or email [alice.stuart@capita.co.uk](mailto:alice.stuart@capita.co.uk)

#### About us

Capita Conferences is one of the UK's leading conference providers to the public sector. For over 15 years we have attracted diverse and cross-cutting audiences from across the police, education, central and local government, health and the voluntary sector to our events. We provide neutral forums for learning as well as excellent networking opportunities and the chance to provide feedback on policy direct to the highest levels. We pride ourselves on our thoroughly researched, incisive programmes and have secured speakers including leading politicians, Government ministers, senior civil servants, directors of charities, expert practitioners and renowned academics. We have built our reputation by working in partnership with, and on the advice of, key government departments, experts and pressure groups.

#### Benefits of Attending

- Hear from **Defra** on the implications of the **Flood and Water Management Bill** and the latest **duties** for stakeholders coming under the **European Union Floods Directive**
- Examine the **developments in anticipating** floods and the practical implications of this for emergency planning and response
- Take away **valuable lessons** and **discuss key points** emerging from the recent **flooding in Cumbria**
- Understand the new responsibilities in terms of **reservoir inundation planning** and guidance on developing **robust reservoir flood plans**
- Explore best practice on developing effective strategies for **communicating with the public** and forging positive partnerships with the **media**
- Benefit from a strategic overview and practical insight on developing **surface water management plans** and the impact on flood risk management and emergency planning



#### Who Should Attend

Category 1 and 2 Responders with job titles including:

- Emergency Planning Teams
- Flood Risk Managers
- Flood Incident Management Teams
- Civil Contingency Teams
- Civil Resilience Teams
- Incidents and Emergency Managers
- Communications and Press Office Teams
- Business Continuity Managers
- Policy and Strategic Planning Teams
- Emergency Response Units
- Chief Fire Officers and Deputies
- Engineering and Highways Teams
- Traffic Management Teams
- Climate Change Managers

And all stakeholders in:

- Local Resilience Forums
- Local and Regional Government
- Environment Agency
- Police and Emergency Services
- Strategic Health Authorities
- PCTs and Hospital Trusts
- Health Protection Agency
- Port Health Authorities
- Health and Safety Executive
- Utilities and Water Management
- Transport Operators and Port Authorities
- Housing and Social Care Teams
- Neighbourhood and Community Teams
- Charity and Voluntary Sector
- Defra
- CLG

#### Forthcoming Events for 2010

**Total Place** – 23rd February – Central London

**Affordable House Building** – 17th March – Central London

**One-Stop Shops** – 19th March – Central London

#### Capita's event management service

Our event management service offers you the opportunity to tap into the resources and skills of a renowned market leader in the UK conference business. With ten years event management experience, we have a proven track record in co-ordinating a diverse range of events, from breakfast seminars to large-scale national policy conferences. Whether you require a complete package or selected aspects, Capita will tailor its services to meet your organisation's specific requirements. Contact Liz Brownbill on 020 7227 6569 or email [liz.brownbill@capita.co.uk](mailto:liz.brownbill@capita.co.uk)

#### CPD

To receive your certificate of attendance for CPD points please email [capita.conferences@capita.co.uk](mailto:capita.conferences@capita.co.uk) quoting your name, booking reference number and the title of the event.

## Programme

09.20 Registration, Tea and Coffee

09.50 Chair's Opening Remarks

Marc Beveridge, Chair, Emergency Planning Society

### Keynote Address

10.00 The Legislative Landscape for Flood Management

- Implementing the Pitt recommendations, current progress and future actions for stakeholders
- Update on the Flood and Water Management Bill
- Requirements and duties for local authorities and partners as part of the Flood Risk Regulations
- Funding landscape and Government expectations

Simon Hewitt

Manager of the Flood and Water Management Bill

Defra

10.30 Questions and Discussion

### Improving Flood Preparedness

10.40 Forecasting and Warning for Flood Risk

- Service – developments and improvements in managing flood risk
- Science – providing a better picture of flood risk with integrated science and technology
- Skills – the focus on hydro-meteorology

Paul Mustow, Head of Centre

Flood Forecasting Centre

11.10 Questions and Discussion

11.20 Tea and Coffee

### Case Study Spotlight

11.40 Lessons Learnt from the Cumbria Floods, November 2009

- Overview of the event and key challenges
- Multi-agency working and response
- How risk assessments matched with reality
- Building on previous experiences
- Readjustments for emergency planning and risk management going forward

Dave Fleming

Flood and Coastal Risk Management Incident Manager

Environment Agency

12.00 Scrutinising the Response to Flood Emergencies

- Taking a risk-based approach to flood management
- Evaluating the effectiveness of emergency plans, prevention arrangements and defences
- Implementing the recommendations

Malcolm Towle

Incident Manager

North East Lincolnshire Council

12.20 Extended Troubleshooting Session

*Opportunity for delegates to discuss issues and key points from the case studies in small groups, before feeding back to the chair and speakers to share learning*

12.45 Lunch

### Surface Water Management

13.45 Understanding the New Roles and Responsibilities

- Guidance for local authorities and stakeholders on effectively managing the risk of surface water flooding

Steve Cook

Policy Manager, Inland Overview

Environment Agency

14.00 Developing Surface Water Management Plans

- Modelling surface water flooding to inform local flood management
- Taking forward the outcomes from the plans to enhance understanding flood risk and emergency planning arrangements

Mike Long

Borough Contingencies Manager

London Borough of Richmond Upon Thames

14.15 Session Questions and Discussion

14.25 Tea and Coffee

14.45 Reservoir Inundation Planning

- Responsibilities for reservoir emergency planning under the Flood and Water Management Bill
- Provision of reservoir flood mapping for emergency planning purposes
- Guidance and best practice for developing reservoir flood plans

Peter Quarmby

Regional Flood and Coastal Risk Management Manager

Environment Agency

15.15 Questions and Discussion

### Building Confidence in Local Resilience

15.25 Communication Strategies for Flood Emergencies

- Warning and informing frameworks with key partners
- Building positive relationships with the media
- Reaching out to the community to build resilience

Rosanna Briggs

Deputy County Emergency Planning Officer

Essex County Council

15.50 Questions and Discussion


16.00 Chair's Closing Remarks and Close of Conference

# Booking Form


## Flood Management

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### Easy ways to book

 **FAX** your completed form to 0870 165 8989

 **ONLINE** [www.capitaconferences.co.uk](http://www.capitaconferences.co.uk)

 **POST** your completed form to: Capita Conferences Administration, Ground Floor, 17-19 Rochester Row, London, SW1P 1LA

 **ENQUIRIES** 0870 400 1020

**\*\*Book a 3rd delegate @ 1/2 price**  
This offer may not be used in conjunction with other discounts

BOOKING REF CODE: WOPDF

### DELEGATE DETAILS (Please use BLOCK CAPITALS and complete in full)

#### Correspondence address

Organisation
Address
Post code

#### Invoice address (if different from above)

Surname	Title
Forename	
Job Title	
Organisation	
Address	
Post code	
Telephone	

#### 1st Delegate

Surname	Title
Forename	
Job Title	
Organisation	
Email	
Telephone	
Fax	

Dietary/Access requirements

#### 2nd Delegate

Surname	Title
Forename	
Job Title	
Organisation	
Email	
Telephone	
Fax	

Dietary/Access requirements

### Payment details

**Flood Management** – Wednesday 24th March 2010 – Central London

**Public Sector (non Central Govt) @ £350.00 plus VAT** No. of delegates

**Central Govt and Agencies @ £445.00 plus VAT** No. of delegates

**Private Sector @ £545.00 plus VAT** No. of delegates

**\*\*Concessionary Discount @ £225.00 plus VAT** No. of delegates

Only charities registered with the Charity Commission are eligible for this discount.

Charity Commission Registration No.

**TOTAL NUMBER OF DELEGATES**

**TOTAL COST** £

Cheque enclosed

Please invoice me

Your Purchase order/Reference number

Please note that we will issue an invoice upon receipt of booking. We cannot apply numbers at a later date.

Credit/Debit card payments - **On receipt of your invoice**

Call our credit card hotline 0870 160 7630

or make an online payment at: [www.capitafinance.co.uk](http://www.capitafinance.co.uk)

I have read the terms and conditions and understand the cancellation policy.

Signature

#### Documentation\*

If you are unable to attend the event but would like to receive the supporting documentation, this can be supplied as either a hard copy (by post) or a PDF file (supplied by email). Please post or fax this form with contact, address and payment details

Please send me	<input type="checkbox"/> PDF @ £95 - plus VAT	NB: Documentation will be sent out after the event
	<input type="checkbox"/> Paper @ £95 - VAT not applicable	

#### Methods of payment

All payments must be received before the Conference date.

**By Cheque:** Payable to **CAPITA BUSINESS SERVICES LTD.**

Please ensure delegate name(s), organisation and invoice number are written on the back.

**By BACS:** Bank: Barclays Bank Plc. Sort Code: 20-67-59. Account No: 60864978. Account Name: Capita Business Services Ltd. BACS remittance forms required as payment confirmation.

**By Credit/Debit card:** On receipt of your invoice – Call our credit card hotline 0870 160 7630 or make an online payment at: [www.capitafinance.co.uk](http://www.capitafinance.co.uk)

Please send payments to: Capita Business Services Ltd. Accounts Receivable, PO Box 212 Faverdale Industrial Estate, Darlington DL1 9HN and quote

**CONFERENCE L03106**

A VAT invoice will be issued on receipt of payment. VAT No: 618 1841 40

#### Change of details

Have your details changed, are they incorrect or you do not wish to receive any future mailings? Please email: [conference.events@capita.co.uk](mailto:conference.events@capita.co.uk) quoting the **booking reference code on the mailing label**. Our conferences are mailed in advance so there may be a short delay in your details being changed.

#### Hotel accommodation

The conference fees do not include accommodation. For special accommodation rates, please contact Capita Business Travel on Tel: 0871 521 9816 or email [capexternal@capita.co.uk](mailto:capexternal@capita.co.uk). You must quote the title of the Conference for preferential rates.

#### Documentation

\*Invoices issued after the event when order processed. Payment by credit/debit card or BACS can be made upon receipt of invoice. If paying by cheque, invoice will act as a receipt.

#### Discounts

\*\*Special offers may not be used in conjunction with other discounts.

#### Terms & conditions

**Venue and registration details** will be sent within 14 days of the event date. We cannot be held responsible for non arrival of this information, if you have not received within 7 days of the event date, please call us on 0870 400 1020.

**Cancellations** confirmed in writing 14 days before the conference date will be refunded, minus an administration fee of £50.

We regret that no refund can be made after that date, although substitutions can be made at any time.

Capita are not able to offer refunds for cancellations arising from events outside of our control.

**Programme Amendments:** Capita reserves the right to alter the programme or venue without notice due to unforeseen circumstances.

#### Data protection

Capita Business Services Ltd may use your details to send you information about our further conferences and services. If you would prefer not to receive this information, please tick this box.

Personal data provided on this form will not be passed to any external bodies.

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