

Capita's 10th National Conference

# Safeguarding Children

Monday 24th May 2010 – Central London

Plus a Half-Day Workshop

## Implementing Safer Recruitment and Employment Measures

Tuesday 25th May 2010 – Central London



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CONFERENCES

women's aid  
until women & children are safe  
[www.womensaid.org.uk](http://www.womensaid.org.uk)



## Safeguarding Children

Monday 24th May 2010 – Central London

Capita's 10th National Safeguarding Children Conference is timed to coincide with the crucial revision of the *Working Together* guidance and Ofsted's 6 monthly evaluation of Serious Case Reviews.

With the revisions expected to have far reaching implications for all safeguarding stakeholders, this event will bring together **local and central government, social care, education, health, police** and the **third sector** to collectively review inter-agency approaches to child protection.

Take part in **multi-agency discussion forums** on the most pressing child protection concerns including:

- Sexual abuse
- Forced marriage and honour based violence
- E-safety
- Female genital mutilation
- Child Trafficking
- Safeguarding disabled children

Understand your role from prevention and identification through to prosecution and victim support.

A special focus will also be on the unique safeguarding issues facing girls and young women in response to the *Reducing Violence Against Women and Girls Strategy*.

It is imperative that different public services come together to share fresh approaches and best practice to help keep all children safe regardless of their known vulnerability.

### Sponsorship and Exhibitor Opportunities

We offer a range of flexible packages which offer your organisation a platform to network and communicate with key organisations in the public sector.

For further information please contact Alice Stuart on 020 7960 7721 or email [alice.stuart@capita.co.uk](mailto:alice.stuart@capita.co.uk)

### Benefits of Attending

- Hear about the **revisions of the Working Together** guidance and its implications for your inter-agency agreements
- Explore the logistics of **implementing ContactPoint** and the challenges and benefits arising from an early adopter site
- Take away ideas to **improve your Serious Case Reviews** from Ofsted's bi-annual evaluations
- Learn about projects and support offered to **vulnerable girls** through effective partnership working
- Take part in **interactive multi-agency discussions** around key issues facing practitioners in the safeguarding arena
- Discover the forthcoming priorities of the **National Safeguarding Delivery Unit**



### CPD

To receive your certificate of attendance for CPD points please email [capita.conferences@capita.co.uk](mailto:capita.conferences@capita.co.uk) quoting your name, booking reference number and the title of the event.

### Who Should Attend

Central, Local and Regional Government, LSCBs, Police and Criminal Justice Services, PCTs, NHS Trusts, Schools, Secure Training Centres and Charities, including:

- Children and Young People's Teams
- Safeguarding Teams
- Family Services Teams
- Early Years Teams
- Child Protection Teams
- Childcare Development Teams
- HR and Personnel Teams
- Workforce Development Teams
- Training and Development Managers
- Employment and Recruitment Advisors
- Early Intervention Officers
- CAF Coordinators
- Social Workers
- SEN, Disability and Inclusion Teams
- Allegations Managers
- Children in Care Teams
- Named Nurses, Safeguarding Children
- Domestic Violence Coordinators
- YOTs, PRUs
- Refugee and Asylum Support Teams
- Head Teachers
- ICT Coordinators
- Education Welfare Teams
- EOTAS and CME Officers
- SARCs
- Child Abuse Investigation Teams
- Vetting and Disclosure Officers
- e-Crime Units
- MAPPA Managers and PPO Leads
- Probation Services and Offender Management Teams

\*\*

**ATTEND BOTH EVENTS AND  
RECEIVE A 20% DISCOUNT**

## Workshop

### Implementing Safer Recruitment and Employment Measures

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Capita's interactive half-day workshop will provide you with the skills to **handle recruitment and employment processes with sufficient thoroughness and sensitivity**.

You may already know your responsibilities as an employer to carry out necessary checks as part of the recruitment process, but do you have the **confidence and skills** to **face the difficult conversations that arise through stringent interview procedures and when managing allegations against staff?**

Capita's highly practical workshop will be **brought to life with specialist actors creating real life scenarios** to help you assess how best to create a safer working culture in your organisation.

### Benefits of Attending

- **Observe live role-plays** on recruitment processes **highlighting challenging situations** to help you identify improvements for your own procedures
- **Learn interviewing techniques** and then practice them with your peers to **become familiar with asking those probing questions**
- **Understand how to** deal tactfully with allegations **made against staff members in a high risk environment**
- Ensure your **recruitment practices** are robust and consider what you need to do to **comply with safer recruitment measures**

### Forthcoming Events for 2010

**Integrated Working Across the Children's Workforce** – 22nd April – Central London

**Children's Trusts** – 26th May – Central London

**Child Protection in a Digital Environment** – 24th June – Central London

# Conference programme

09.20 Registration, Tea and Coffee

09.50 Chair's Opening Remarks

Andrew Flanagan, Chief Executive, NSPCC

## Opening Keynote Address

10.00 **The Revision of Working Together to Safeguard Children (Working Together) Guidance**

- Implications on multi-agency working to safeguard children
- Support for the practical implementation of the consultation's proposals
- The work of the National Safeguarding Delivery Unit

A Representative from

National Safeguarding Delivery Unit

10.30 Questions and Discussion

10.40 **Learning from Serious Case Reviews**

- The messages from Ofsted reports on the learning from Serious Case Reviews
- Ofsted's evaluations and how they focus on the quality and depth of learning

Lisa Pascoe, Principal Officer Safeguarding, Ofsted

11.05 Session Questions and Discussion

11.15 Tea and Coffee

11.35 **Violence Against Women and Girls**

- The 4Ps - prevention, provision, protection and participation - 35 years of Women's Aid
- Meeting the needs of women and girls?
- Partnership working at local and national levels
- Next steps? The way forward

Fiona Dwyer, Children and Young People Officer  
Women's Aid

12.00 Questions and Discussion

12.10 **ContactPoint – Feedback from the Pilots**

- Staff training
- Sharing good practice in shielding, security and accreditation
- Successes and lessons learnt

Adam Walker, ContactPoint Implementation Manager  
Stockport Council

12.35 Questions and Discussion

12.40 Lunch

## DISCUSSION FORUMS - Taking a Multi-Agency Approach to Tackling Safeguarding Issues

Delegates choose to attend one of the following facilitated discussions, which will be introduced by a thematic presentation

13.40 **Safeguarding Children with Disabilities**

- Implications of the Laming Report and the Government response
- Multi-agency working and information sharing

Rachael Clawson

Development Manager - Safeguarding Disabled Children Services  
University of Nottingham

13.40 **Female Genital Mutilation (FGM)**

- Strengthening public service partnerships to attain zero tolerance
- Identifying strategies to prosecute acts of FGM

Naana Otoo-Oyortey, Director

The Foundation for Women's Health, Research and Development (FORWARD)

13.40 **Child Trafficking**

- Context and scale in the UK
- Identifying indicators of trafficking
- Working together and providing support to victims

Debbie Beadle

Training and Youth Coordinator  
ECPAT UK

14.30 **Close of First Discussion Forums – Delegates have 10 minutes to move to their next choice of forum**

14.40 **Sexual Exploitation**

- Identifying young people most at risk and geographical 'hot spots'
- Prevention and education strategies
- Protection and prosecution
- Internet grooming
- Providing support to survivors of sexual abuse

Nick McPartlan, Manager, Engage

14.40 **Forced Marriage and Honour Based Violence (HBV)**

- Partnership working
- Recognising the warning signs
- Increasing reporting of HBV
- Successfully prosecuting perpetrators

Karen Morgan-Read, Senior Policy

Advisor, Domestic Affairs  
Crown Prosecution Service

14.40 **E-Safety**

- Developing a successful e-safety partnership
- Training with statutory agencies and bringing together community partners
- Promoting positive online behaviour

Helen Penn, Head of Education  
Child Exploitation and Online Protection Centre (CEOP)

15.30 Feedback and Discussion from Workshops

16.00 Chair's Closing Remarks and Close of Conference

# Workshop programme

08.30 Registration, Tea and Coffee

09.00 **Introduction by Workshop Facilitator**

- Safer employment training - The Buckinghamshire journey

Bridget Day

Safeguarding in Education Team Manager (Local Authority Designated Officer) and

Jenny O'Neill

Senior HR Officer, Safeguarding in Employment, Human Resources

Buckinghamshire County Council

and representatives from

Steps Drama Learning and Development

09.15 **Forum on Safer Working Cultures**

An ice breaker which addresses some of the common resistances to safer recruitment and safer employment. Explore learning outcomes you would like to achieve from the day.

9.30 **Recruitment and Selection**

This session looks at what can go wrong in interviews and allows you to explore ways to help structure interviews better and give you extra confidence in asking those difficult questions

10.50 Tea and Coffee

11.10 **Managing Allegations Against Staff, Reporting Incidents and Whistleblowing**

Managing an allegation against a member of staff can be highly stressful for the responsible manager. Through skilled actors creating realistic scenarios for you to analyse with your peers, we explore some of the tensions inherent in such situations, and aspects of developing a safer working culture

12.40 Feedback from the Day

12.50 Facilitators Closing Remarks and End of Workshop

# Booking Form


## Safeguarding Children

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### Easy ways to book

 **FAX** your completed form to 0870 165 8989

 **ONLINE** [www.capitaconferences.co.uk](http://www.capitaconferences.co.uk)

 **POST** your completed form to: Capita Conferences Administration, Ground Floor, 17-19 Rochester Row, London, SW1P 1LA

 **ENQUIRIES** 0870 400 1020

**\*\*Book a 3rd delegate @ 1/2 price**  
This offer may not be used in conjunction with other discounts

BOOKING REF CODE: EMMK

### DELEGATE DETAILS (Please use BLOCK CAPITALS and complete in full)

#### Correspondence address

Organisation
Address
Post code

#### Invoice address (if different from above)

Surname	Title
Forename	
Job Title	
Organisation	
Address	
Post code	
Telephone	

#### 1st Delegate

Surname	Title
Forename	
Job Title	
Organisation	
Email	
Telephone	
Fax	

#### Dietary/Access requirements

#### 2nd Delegate

Surname	Title
Forename	
Job Title	
Organisation	
Email	
Telephone	
Fax	
Dietary/Access requirements	

### Payment details

**Safeguarding Children** – Monday 24th May 2010 – Central London

**Public Sector (non Central Govt)** @ £399.00 plus VAT No. of delegates

**Central Govt and Agencies** @ £445.00 plus VAT No. of delegates

**Private Sector** @ £545.00 plus VAT No. of delegates

**\*\*Concessionary Discount** @ £225.00 plus VAT No. of delegates

Only charities registered with the Charity Commission are eligible for this discount.

Charity Commission Registration No.

**TOTAL NUMBER OF DELEGATES**

**Implementing Safer Recruitment and Employment Measures**

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**Public Sector (non Central Govt)** @ £299.00 plus VAT No. of delegates

**Central Govt and Agencies** @ £345.00 plus VAT No. of delegates

**Private Sector** @ £445.00 plus VAT No. of delegates

**\*\*Concessionary Discount** @ £225.00 plus VAT No. of delegates

Only charities registered with the Charity Commission are eligible for this discount.

Charity Commission Registration No.

**TOTAL NUMBER OF DELEGATES**

**TOTAL COST** £

Cheque enclosed

Please invoice me

Your Purchase order/Reference number

Please note that we will issue an invoice upon receipt of booking. We cannot apply numbers at a later date.

Credit/Debit card payments - **On receipt of your invoice**

Call our credit card hotline 0870 160 7630

or make an online payment at: [www.capitafinance.co.uk](http://www.capitafinance.co.uk)

**I have read the terms and conditions and understand the cancellation policy.**

**Signature**

### Documentation\*

If you are unable to attend the event but would like to receive the supporting documentation, this can be supplied as either a hard copy (by post) or a PDF file (supplied by email). Please post or fax this form with contact, address and payment details

Please send me	<input type="checkbox"/>	PDF @ £95 - plus VAT	NB: Documentation will be sent out after the event
	<input type="checkbox"/>	Paper @ £95 - VAT not applicable	

### Methods of payment

All payments must be received before the Conference date.

**By Cheque:** Payable to **CAPITA BUSINESS SERVICES LTD.**

Please ensure delegate name(s), organisation and invoice number are written on the back.

**By BACS:** Bank: Barclays Bank Plc. Sort Code: 20-67-59. Account No: 60864978. Account Name: Capita Business Services Ltd. BACS remittance forms required as payment confirmation.

**By Credit/Debit card:** On receipt of your invoice – Call our credit card hotline 0870 160 7630 or make an online payment at: [www.capitafinance.co.uk](http://www.capitafinance.co.uk)

Please send payments to: Capita Business Services Ltd. Accounts Receivable, PO Box 212 Faverdale Industrial Estate, Darlington DL1 9HN and quote

**CONFERENCE C05103**  
**BRIEFING C05104**

A VAT invoice will be issued on receipt of payment. VAT No: 618 1841 40

### Change of details

Have your details changed, are they incorrect or you do not wish to receive any future mailings? Please email: [conference.events@capita.co.uk](mailto:conference.events@capita.co.uk) quoting the booking reference code on the mailing label. Our conferences are mailed in advance so there may be a short delay in your details being changed.

### Hotel accommodation

The conference fees do not include accommodation. For special accommodation rates, please contact Capita Business Travel on Tel: 0871 521 9816 or email [capexternal@capita.co.uk](mailto:capexternal@capita.co.uk) You must quote the title of the Conference for preferential rates.

### Documentation

\*Invoices issued after the event when order processed. Payment by credit/debit card or BACS can be made upon receipt of invoice. If paying by cheque, invoice will act as a receipt.

### Discounts

\*\*Special offers may not be used in conjunction with other discounts.

### Terms & conditions

**Venue and registration details** will be sent within 14 days of the event date. We cannot be held responsible for non arrival of this information, if you have not received within 7 days of the event date, please call us on 0870 400 1020.

**Cancellations** confirmed in writing 14 days before the conference date will be refunded, minus an administration fee of £50.

We regret that no refund can be made after that date, although substitutions can be made at any time.

Capita are not able to offer refunds for cancellations arising from events outside of our control.

**Programme Amendments:** Capita reserves the right to alter the programme or venue without notice due to unforeseen circumstances.

### Data protection

Capita Business Services Ltd may use your details to send you information about our further conferences and services. If you would prefer not to receive this information, please tick this box.

Personal data provided on this form will not be passed to any external bodies.

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